

**Officer Scheme of Delegation  
Urgent decisions taken by the Chief Executive**

**Paragraph 1.21 of Schedule 6 to Part 3 (Responsibility of Functions) of the Council's Constitution**

**Report to the Meeting of the Cabinet to be held on 18 May 2021**

The Officer Scheme of Delegation states that the Chief Executive may take an urgent decision in relation to a cabinet function (in consultation with the Leader of the Council) that as a matter of urgency any decision in relation to an Executive function shall be taken by him/her in the best interests of either the Council or the inhabitants of the Borough, as he/she considers necessary.

A report detailing the action taken in accordance with the Officer Scheme of Delegation must be submitted to the Cabinet. The table below sets out the details of the action taken:

<b>Matter for decision</b>	<b>Decision taken by</b>	<b>Decision and Alternative Options Considered</b>	<b>Reasons for urgency</b>	<b>Date of decision</b>
Offer for lease, 4th Floor (North and South), Tor Hill House	Chief Executive of Torbay Council	<p><b>Decision:</b></p> <p>That the 4th Floor (North and South), Tor Hill House, Tor Hill Road, Torquay, be leased, to the tenant and in agreement with the terms of lease as set out in the exempt appendix to this Record of Decision which was available to Members upon request.</p> <p><b>Alternative Options Considered:</b></p> <p>An alternative organisation had expressed an interest in leasing 4th Floor (North wing only), Tor Hill House, however they were not agreeable to the same terms of lease as the preferred tenant.</p>	The decision was very time constrained with the preferred tenants requiring a decision immediately.	30 April 2021

**Anne-Marie Bond  
Chief Executive**

**7 May 2021**